

RULES, REGULATIONS AND RESPONSIBILITIES OF STUDENTS
USING COLLEGE TRANSPORT FACILITY

*****RAGGING IS STRICTLY PROHIBITED*****

Ragging in any form i.e. making unpleasant noise, disorderly conduct, doing any act which causes or likely to cause physical or psychological harm or raise apprehension or fear of shame or an embarrassment to the new student whether by words, spoken or written or by an act which include teasing, abusing, playing practical jokes on or causing hurt to such students or asking the new student to do any act or to perform such things which such student will not in the ordinary course willingly to do is strictly forbidden. If anyone is found guilty of directly/indirectly involved or abetting in ragging she will be punished/rusticated/ expelled/suspended from the institute and also liable to prosecution in terms of the Supreme Court of India decision on Writ Petition No. (C) 656/1998. Ragging is now a crime. No one can feign ignorance of the law. Under the prohibition of ragging Act 1997 those who indulge in ragging can be punished. Jail for ragging is for period from six months to 10 years & fine up to Rs. 50,000/-.

Preamble: The reputation of an institute depends solely on the performance of its students, not on buildings, equipments, structures etc. although they are the pre-requisite aids. The students of an Institute are known not only by their performance in their academics but also by their conduct which is an integral part of their personality. In order to make the College feel proud of its students, the following code of conduct is expected of the students.

RULES, REGULATIONS AND RESPONSIBILITIES OF STUDENTS,
USING COLLEGE TRANSPORTATION

1. Pay the bus fee at college. The payment can be done either in the form of DD in favour of '**VIGNAN TRANSPORT**', payable at Hyderabad or in Cash. **Payment of bus fee through cheque is not accepted. Part payment of transport fee is not acceptable.**
2. The bus fee paid receipt shall be produced on demand.
3. Student and Parents shall submit duly signed consent form.
4. **Student can withdraw the transport facility at least within 6 working days after payment of fee.**
5. The bus pass is not transferable.
6. Student has to present his/her bus pass before boarding the bus. If the student does not produce the bus pass on demand, she may not be allowed to board the bus.
7. Students are not allowed to board the bus other than the one allotted to her. Every student should board at their given boarding point only.
8. Bus will not wait for any student coming late to the bus stop.
9. The student indulged or involved in any kind of indiscipline in bus or misbehaved with driver/ staff/ students, her pass may be cancelled.

10. The student will have to pay Rs.200/ for the replacement of lost bus pass and get the duplicate pass.
11. In case of change of bus stop and bus stop is farther away than the present one, the differential amount shall be paid by the student along with additional amount of Rs. 100/- for the issue of new pass. In case the new bus stop is closer by, then the student will pay additional amount of Rs. 100/- only for the issue of new pass. No differential amount would be refunded or adjusted with any other account.
12. The student may lodge complaint with principal for any issues related to the transport in written. Further the students shall not engage in an argument with driver, fellow students or staff members. Such an act would be constructed as indiscipline.
13. No due certificate from transport department is mandatory for the issue of transfer certificate.
14. Students and parents are here by informed that the transportation department may not be in a position to drop the students in the regular stops but dropped at the nearest point to your stage during examinations, exams, guest lectures, additional classes for the selected sections, fests, etc.
15. No recommendation letters for fee waiver/concession/ installment payment and temporary/ one way bus pass facility, etc. will be entertained.

DECLARATION OF ACCEPTANCE OF RULES, REGULATIONS AND RESPONSIBILITIES OF THE STUDENTS USING COLLEGE TRANSPORTATION

I, Ms. _____ D/o. _____
studying in year _____, Course _____ for the academic year _____ intend to travel by the college provided transportation, hereby state that I have read and understood all the enclosed “**Terms and conditions for availing transport facility (2017-18)**” and abide by the same. I had also explained all these rules and regulations in appropriate language to my parent/s / guardian and they had understood all of them. I am also aware that when I am found not adhering to any of them by the concerned authority, I will stand to lose the Bus transport facility (Bus Pass) as decided by the management. I am also aware that the money paid towards the transportation will not be refunded and all the dues towards the transportation for the current academic year will be paid by me, if not paid already.

Signature of the parent / Guardian		Signature of Student	
Name:		Name:	
Place:	Date:	Place:	Date: